



Equal Opportunity Policy Statement

Performance Preparation Academy are committed to treating all students, parents, members of staff and job applicants equally. We believe that everyone should have an equality of opportunity, and that individuals are respected for who they are.

The aim of this policy is to communicate the commitment of Performance Preparation Academy and to ensure that no student, parent/carer, member of staff or job applicant receives less favourable treatment on the grounds of:

- Race
- Disability
- Racial, ethnic or national origin
- Religion
- Gender, (including gender reassignment)
- Employment status
- Language
- Social or cultural background
- Behavioural or learning difficulties
- Age
- Gender orientation
- Marital or civil partnership status
- Sexual orientation or preference
- Having or not having dependents
- Spent criminal convictions
- Any other identifiable discriminatory cause

These policies apply to every aspect of Performance Preparation Academy's functions, which are:

- Teaching, learning, assessment and development of curricula
- Access and assessment
- Recruitment, retention and contracts
- Student services
- Community engagement and external partnerships

Scope

This policy is explicitly designed to complement the Code of Practice for staff and the ethical obligations of the Board of Directors. This statement is available to, and intended for, all members of the PPA community, including:

- Students and their parents/carers
- Teaching staff
- Support staff
- Principals
- Managers
- Office staff
- Directors
- Job applicants

Responsibilities

The ultimate responsibility for the implementation of this policy lies with the Board of Directors. All Senior Faculty Members and the Principal have direct responsibility for the implementation of procedures relevant to their specific area of work.

Every member of the PPA community bears the responsibility of ensuring that they behave in a manner consistent with equal opportunity principles. It is the responsibility of everyone in the PPA to make these principles part of their conduct in relation to any and every person in the PPA, including staff, students and prospective staff and students.

All students and members of staff have a legal and moral responsibility not to discriminate and to report incidents of discrimination against any individual or group of individuals.

Any student or member of staff found to be discriminating will face disciplinary proceedings.

Performance Preparation Academy will endeavour to:

- Prevent occurrences of unlawful direct or indirect discrimination, harassment or victimisation
- Make this policy available to all members of the PPA community and job applicants
- Comply with its own equal opportunities policy

Ethos

Performance Preparation Academy is committed to:

- Promoting a harmonious working and learning environment
- Providing the conditions and policies for an ethical teaching environment in which education is not focused at any particular group, but constantly strives to include everyone and allow everyone the opportunity to succeed
- Encouraging – and establishing the institutional possibility of – teachers, line managers, principals and directors to be positive role models
- Fulfilling all its legal obligations in accordance with the Equality Act 2010, and exceeding those regulations to serve as an example to other institutions of higher education
- Keeping abreast of current equality legislation and associated codes of practice and making this clear to all staff and students

PPA seeks to be always engaged in contemporary culture, the cutting-edge of education and the particular position within these of the performing arts. In response to current events, PPA is focused on a particular issue within the broad ethos of inclusion and equality. This issue is race.

Race

The PPA encourages every member of the PPA community to be actively engaged in anti-racism, inside and outside the educational institution. There are numerous organisations with which interested members of the PPA community can get involved in order to do this. These include:

- Black Lives Matter
- Black Cultural Archives (London)
- Stop Hate UK
- The Stephen Lawrence Foundation

There are also many opportunities for free extracurricular education on anti-racism, which interested members of the PPA community are encouraged to get involved in. These include:

- Tu White School of Architecture (<https://www.architecturetuwhite.org/resourceguides>)
- The Anti University (<http://www.antiuniversity.org/>)
- Guide to Allyship (<https://guidetoallyship.com/>)
- The Runnymede Trust (<https://www.runnymedetrust.org/>)
- Gal-dem (<https://gal-dem.com/>)
- Millennials Are Killing Capitalism (<https://millennialsarekillingcapitalism.libsyn.com/>)
- Equality and Human Rights Commission report on tackling racial harassment (<https://equalityhumanrights.com/sites/default/files/tackling-racial-harassment-universities-challenged.pdf>)

The choice of curriculum is crucial to PPA's continuing commitment to anti-racism.

PPA is committed to teaching a diverse curriculum and focusing in class on an inclusive reading of the performing arts.

If any student feels that the curriculum is insufficiently diverse and relying on an overly traditional canon, this issue can be raised, in the first instance, with the Equality and Diversity Officer (Ryan) or the Welfare Officer (Elliot). It will then be passed on to the Course Leader.

Implementation

It is of utmost importance to PPA and its ethical values that there is a strict code of inclusive obligations to which PPA staff hold themselves accountable. These obligations are both outlined in this Equal Opportunities Policy and practiced in the daily functioning of PPA. These policies are implemented in the following ways:

- The Equal Opportunities Policy will be posted on Moodle
- The Equal Opportunities Policy is not exhaustive or fixed; it is under constant review, and functions in response to current events and the particular requirements of PPA's students, staff and community
- Induction/training programs for staff will contain Equal Opportunity principles and responsibilities
- Line Managers, Principals and Directors are required to ensure that individuals are guided and supported by relevant information regarding equal opportunities

It is part of PPA's commitment to equal opportunities to create physical spaces and facilities that allow PPA to be inclusive to all students, staff, visitors and other members of the PPA community.

These physical spaces and facilities are:

- Gender-neutral toilets
- Hearing loops during lectures and classes
- Dedicated spaces for multi-faith prayer and reflection
- Accessible parking bays and ramps and/or lifts to every level
- Facilities for baby changing and breastfeeding
- The office of the Welfare Officer and the Equality and Diversity Officer, where any issues or problems with inclusive spaces can be voiced in confidence
- Safeguarding Officers on site at all times to help with any urgent issues

Grievances

This policy statement aims to make the full breadth of legal, institutional, ethical and personal help available to those who have complaints to make regarding the way they have been treated within PPA.

Under the obligations, policies and continuing intentions set out in this statement, anyone who feels that they have been unfairly treated in any of the ways listed above

has recourse to the following actions:

- Registering a complaint with the Welfare Officer (Elliot) or the Equality and Diversity Officer (Ryan), either during their office hours or by email
- Discussing the possibility of further action with the Welfare Officer
- If the complaint relates to the Welfare Officer, the complainant can register the complaint with the Principal (Andrea Lowde).
- In the case that the above actions have not met a satisfactory conclusion for the complainant, there is the possibility of external review by application to the Office of the Independent Adjudicator for Higher Education (OIA)

A member of the PPA community who feels victimised, as a consequence of making such a complaint in good faith must report it immediately.

Any complaint will be taken very seriously, and will be dealt with in confidence and as soon as possible. It is the responsibility of the Policy and Diversity Officer to ensure that complaints are received and treated in this way.

A full description of the official complaints procedures for students is available in the 'complaint's procedure' section of PPA's website, and for staff is available in the Staff Handbook.

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